

San Diego Computer Society
Board Meeting
September 28, 2005

I. Meeting Call to Order

The meeting was called to order at 6:45 PM by Lan Barnes, President., SDCS.

II. Membership present:

- a. Board Members Present:
 - i. Lan Barnes, President
 - ii. Andrew Lentvorski, Treasurer
 - iii. Gregory Ruiz-Ade, Secretary
 - iv. Carl Lowenstein, Director (KPLUG)
 - v. Dick Hiatt, Director (SDPCUG)

- b. SIG Representatives
 - i. Dick Hiatt (SDPCUG)
 - ii. Sol Schumer (SDPCUG)
 - iii. Doug LaRue

- c. Visitors:
 - i. John Alvarado (SBCS)

III. Old Business

- a. Minutes from last meeting corrected

- b. Reading of minutes waived

IV. New Business

- a. Reports from committees
 - i. Bylaws (Josh): postponed.

- b. Action Items
 - i. Lan Barnes (Pres.) - Contact Ed Van Meter
 - 1. SDCOE 309 is confirmed as new meeting space.
 - 2. Due to conversations, further discussions need to be had in order to ensure security of existing room reservations at SDCOE.
 - 3. John Alvarado explained a bit of history with regard to how Ed Van Meter ended up having such an integral role in all SDCS room reservations at SDCOE.
 - 4. Confirmed that SDCOE 309 is reserved for the rest of the year for the board meetings.
 - 5. Action item left open.

 - ii. Andrew Lentvorski (Treas.) – Treasury report

1. Andrew is now officially on the signature cards for the SDCS accounts.
 2. Question about expenses for previous year:
 - a. Hartford insurance
 - b. SDMUG reimbursement
 - c. UCHUG reimbursement
 - d. Phone bill reimbursement for John Alvarado
 3. Suggested an 800-number forwarding service with voicemail to replace a set phone line. Approximately \$10-\$20/mo, depending on service.
- iii. Gregory Ruiz-Ade (Sec.) – General report and SDCS Online Presence
1. Changed all passwords on SDCS accounts
 2. Looked into fixing web pages
 3. Examined email facilities, determined
 4. New mailing lists:
 - a. SDCS Board
 - b. SDCS Interest
 - c. SDCS Sig Contacts
 - d. Create aliases to point to SIG contact email addresses
- iv. Josh Penix – ComputerEdge relationship and ad
1. Postponed
- v. Lan Barnes (Pres.) – SDCS Domain Name Registration
1. Contacted Claude Mathis regarding SDCS.org domain name.
 2. Claude agreed to transfer registration. New information
- c. Destruction of old records
- i. Approximately five boxes of old files.
 - ii. Options are either:
 1. “Pass around records like a dead skunk”
 2. Receive expert advice on what can be destroyed.
 - iii. Lan suggested consulting with the accountant who works with SDCS.
 - iv. General conclusion is that records over seven years can be destroyed, but should be confirmed.
 - v. Andrew affirms that SDCS will need a CPA to assist with tax issues, and suggests we file taxes again next year, and adjust to filing every two years instead of every three years.
 1. SDCS will file every two years instead of three
 2. SDCS will require an annual financial report from SIGs

3. Currently, a monthly bank statement is required from each SIG. This needs to be enforced or changed, as appropriate.
 - vi. Some records still need to go through other committees (i.e., Membership) for further examination.
 - vii. Find a CPA who specializes in non-profit organizations. This should be revisited in the November meeting (Lan Barnes).
 - viii. Action item – track down remaining statements/records from previous Treasurer (Andrew Lentvorski).
- d. 2005-2006 Budget
- i. Outgoing
 1. CPA
 2. Insurance
 3. Phone Bill – coordinate with John Alvarado
 4. P.O. Box – UPS Store
Bill due for UPS Store (formerly MailBoxes Etc.) mailbox on Oct. 1st. Action item – pay bill and change names on account (Andrew Lentvorski)
 5. Secretary of State – fee for corporate license
 - ii. Incoming
 1. SIG membership dues (as per SIG Guidelines at <http://sdcg.org/SIG-Guidelines.pdf>)
- e. Phone bills due to SBCS from SDCS
- i. Discussed as above.
 - ii. A bank statement is necessary for documentation of the phone bill payment for reimbursement purposes.
- f. Room reservations for SIGs
- i. Lan feels it is very important for SDCS to find another source for room reservations outside SDCOE at other facilities.
 - ii. We should keep in mind possible locations capable of hosting SDCS and various SIGs for their meetings.
 1. UCSD?
 2. SDSU?
 3. La Jolla Country Day?
 4. Preuss School?
 5. National City?
 6. Community Colleges?

- iii. Send email with possibilities to sdcS board (board@sdcs.org) with:
 - 1. Subject: Rooms
 - 2. Location (with address)
 - 3. Tentative contact at location, relationship to contact
 - 4. Some information, pros/cons, networking, A/V, size of rooms, etc.

g. SDCS Mission Statement

- i. SDCS no longer seems to have the cohesion among SIGs to live up to, as an entity, the former mission statement.
- ii. John Alvarado presented a number of undertakings of SBCS as an example of living up to SDCS's mission statement, and expressed a desire to have SDCS as a whole restore the mission statement pre-SDMUG-takeover.
- iii. Lan suggests a reasonable timeframe for such activities would not be 2005 or early 2006; we need to re-establish ties with SIGs. SDCS should be able, in the future, to cross-advertise SIG projects to all SIGs. Ideally, SDCS itself would be able to establish projects and events for all SIGs to participate in.
- iv. SDCS as an organization is not yet ready to undertake projects on its own, but will continue to offer support in name until such a time.

h. Updating of website

- i. Discussed above.

- i. OS/2 Users Group paid in full for SDCS membership (\$60 for 10 members).

V. Adjournment of Meeting

- a. Motion made to adjourn meeting at 8:37 PM.
- b. Motion to Adjourn seconded; Meeting adjourned at 8:37 PM.